

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
February 26, 2020
6:30 PM**

North St. Paul City Hall- Sandberg Room

I. CALL TO ORDER

Chair Lloyd Grachek called the meeting to order at 6:30 p.m.

II. ROLL CALL

Lloyd Grachek, Chair
Laura Greenlee-Karp, Vice Chair
Larry Amsden
Tim Cole
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Heather Haas
Sue Springborn

Ex-Officio: Open

Council Liaison: Candy Petersen – (Absent)

Staff: Keith Stachowski
Jill Officer

III. ADOPT AGENDA

On motion by Commissioner Zahradka, seconded by Commissioner Greenlee-Karp with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

A. Approve the September 25, 2019 regular meeting minutes.

On motion by Commissioner Thorsen, seconded by Commissioner Cole with all present voting aye, motion carried to approve the September 25th meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

- Cathy Troendle from Southwood Preserve was present to discuss the park signage for dogs: keeping on leash and picking up waste. New signage in progress. General discussion on not approaching those who do not follow these rules and possibly more presence of the CSO. Tour

invite for June to coincide with PRC meeting if possible. Also spoke on the dog disturbance at the park and her interaction with the police officer.

VI. PUBLIC HEARINGS

NONE.

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Review/Discussion/Recommendation: Election of Officers- Commissioner Haas suggested keeping them as is, discussion if both chairs were fine with this.

On motion by Commissioner Haas, seconded by Commissioner Zahradka, with all present voting aye, motion carried to re-elect Chair Grachek to PRC Chair.

On motion by Commissioner Haas, seconded by Commissioner Zahradka, with all present voting aye, motion carried to re-elect Vice Chair Greenlee-Karp to PRC Vice Chair.

B. Review/Discussion/Recommendation: Business Sponsorship Packet – Stachowski reported that sponsorship opportunities are available for 2020. The Fire and Ice will be changed to a partnership to alleviate conflict of interest with the schools.

C. Review/Discussion/Recommendation: Egg Hunt event- date set for April 11th. Time changed to 10-11am. Egg hunt for 5 years old and under, candy hunt in remaining areas of park for 6 years and older. Families with children in both age groups that cannot separate will be asked to join the candy hunt. Photo ops with bunny and spring theme backdrop. Adding food trucks and blocking off parking lot. Salvation Army handing out free cocoa. Suggested donation of \$2 per child. New bunny costume is needed along with backdrops.

On motion by Commissioner Zahradka, seconded by Commissioner Springborn, with all present voting aye, motion carried to allocate \$300 towards new bunny costume and spring themed backdrops.

D. Review/Discussion/Recommendation: Polar Explorers Programming- Start date is 6/9, programs set for every other Tuesday running through August with 2 additional dates. Runs from 10am-12pm. Hats given out to those with 2 stamps in their passport instead of all dates. Stachowski advised to not hold any of the dates at Northwood since it is not ADA compliant.

E. Review/Discussion/Recommendation: 2020 PRC goals- Stachowski presented the Parks analysis of North St. Paul, which includes the verbiage to be used for describing the parks. Also the schedule for the year for meetings, cleanups, and events. Polar Park planning in progress. From the suggested possible park projects for 2020, emphasis was placed on the acoustics at Casey Lake Park (requested completion by egg hunt), the bridge at Casey Lake Park, resurfacing the tennis courts at Hause and adding pickle ball, and the Silver Lake shelter/bathrooms.

F. Review/Discussion/Recommendation: Polar Park Plan: Planning in progress

VIII. REPORTS FROM STAFF

A. Review/Discussion: Budget Update: The agenda included the budget updates for September through January

B. Review/Discussion: Free Skate at Polar Arena- Stachowski mentioned free skate on 3/21 at Polar Arena from noon to 1:30 pm, volunteers to serve hot chocolate are needed.

- C. Review/Discussion: 2020 Spring Events-** Park clean up is 4/18 (rain date is 4/25), tree adoption is May 2nd.
- D. Review/Discussion: Park Dedication Fund-** about \$175,000 available, need a plan to use
- E. Review/Discussion: Splash Event-** the Chair of the event is stepping down. There is interest from others to step in but the event may not be ready for this year. In the event the fundraiser does not happen, the council needs to be aware the \$7000-\$8000 portion for the life guards will not be available from the PRC.
- F. Review/Discussion: Parade-** Chair of this event has stepped down. Event is still to continue with assistance from the city.
- G. Review/Discussion: Other possible park projects-** Also added to possible projects to look at for 2020: lighting at Silver Lake around corner, Southwood preserve natural play area, Casey Lake park additional fitness equipment. Commissioner Zahradka passed around possible equipment for the park.

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

X. ADJOURNMENT

On motion by Commissioner Springborn, seconded by Commissioner Greenlee-Karp, with all present voting aye, motion carried to adjourn the meeting at 8:13 pm.

Next meeting: March 25, 2020 at North St Paul City Hall