I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:12 p.m.

II. ROLL CALL

Present: Council Member Scott Thorsen
        Council Member Candy Petersen
        Council Member Tom Sonnek – arrived at 5:15 p.m.
        Council Member Jan Walczak
        Mayor Terry Furlong

Staff: City Manager Scott Duddeck, Deputy Clerk Mary Mills, City Attorney Soren Mattick, City Engineer Morgan Dawley, Finance Director Jason Zimmerman.

Guests: Jeff Christiansen, Visualization Studio Manager for WSB

III. ADOPT AGENDA

There was an additional item added for discussion related to the COVID-19 situation.

*On motion by Council Member Walczak, seconded by Council Member Petersen, with all present voting aye (4-0), Council Member Sonnek absent for vote, motion carried to approve the agenda as amended.*

IV. TOPIC(S)

A. WSB Visualization demonstration

Jeff Christiansen, Visualization Studio Manager with WSB presented a visualization concept being used for development and street improvement projects to assist in seeing the results of a project and improving them prior to actual construction. Using CAD geometry they render forms, can show what it looks like from a moving vehicle, pedestrian view, day and night, shadows, etc. This could be a very useful tool for the large development projects coming this year. Real time graphic cards are used, they can do noise studies and label parcels. This would be an excellent right-of-way tool. Staff will continue to gather information on cost and review this on a project by project case.

B. Upcoming events planning and operations

City Manager Duddeck stated that the COVID-19 situation is very fluid and fast moving. Discussion about this has now moved into action. The City is following the Governor’s executive orders to flatten the infection curve. The Polar Skate event has officially been cancelled. Other events will be cancelled as deemed necessary. Because the orders related to this are so quickly changing staff does not recommend putting a specific end date in place. Staff will
rather monitor this daily and determine what the next steps are as required. This will be brought forward to Council at the regular meeting for action.

C. **Emergency order related to CORVID-19**

Mayor Furlong will put into place a Proclamation declaring a Peace Time Emergency Due to COVID 19 Health Pandemic, and council will adopt a resolution extending the emergency indefinitely. Council meetings will be held remotely until further notice. All City buildings will be closed to public access. Staff will work on schedules to split shifts and some employees will work remotely so City services are not completely disrupted. See the minutes from the regular meeting for more details.

V. **OTHER BUSINESS**

There was no other business.

VI. **ADJOURNMENT**

*There being no further business, on motion by Council Member Walczak, seconded by Council Member Sonnek, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 6:32 p.m.*

/s/ Terrence J. Furlong, Mayor

Attest:

/s/ Scott A. Duddeck, City Manager/Clerk