I. CALL TO ORDER

Mayor Kuehn called the meeting to order at 6:44 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present:   Councilmember Furlong
          Councilmember Petersen
          Councilmember Walczak
          Councilmember Sonnek
          Mayor Kuehn

Staff:     City Manager Jason Ziemer, Strategic Operations Director Debra Gustafson, Deputy Clerk Mary Mills.

IV. ADOPT AGENDA

On motion by Councilmember Walczak, seconded by Councilmember Furlong, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

On motion by Councilmember Petersen, seconded by Councilmember Sonnek, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2017-072 consisting of:

A. June 20, 2017 workshop meeting minutes.
B. June 20, 2017 regular meeting minutes.
C. General accounts payable: $1,623,128.68.
D. EDA accounts payable: $0.
E. HRA accounts payable: $13,152.51.
H. Fiber maintenance services agreement with Zayo Group, LLC.
VII. MEETING OPEN TO PUBLIC

*Jeff King* read a letter from his neighbor and presented photos for the record related to the repair of their lawn as part of the 2016 Street and Utility project. Mayor Kuehn indicated that sod would be installed for certain residents. City Engineer Morgan Dawley of WSB confirmed that those residents would be notified.

The following comments relate to the proposed 2018 Street project:

City Manager Ziemer noted that the feasibility study will be presented for approval at an upcoming council meeting. Morgan Dawley stated that there will be an open house before the City Council meeting where the feasibility report is presented. Letters will be mailed to residents in the project area to notify them of the meeting.

Councilmember Sonnek noted that the Living Streets Concepts and sidewalks in any of these projects are meant to create connectivity within the city. That connectivity has been lost in previous projects, so it seems highly unlikely that it will happen with this project.

*Mark Hodgin* addressed the council and indicated that he is opposed to sidewalks on 19th Avenue. That money can be put to better use such as public safety and current sidewalk repairs.

*Chris Johnson* asked if there will be sidewalks along Lake Boulevard. He had concerns about the removal of trees and shoveling. He will attend the upcoming meetings. Johnson asked if there has been any research about the possibility of the trail that goes around Silver Lake. Mayor Kuehn noted that that portion of that road is a turnback by the State to Ramsey and Washington Counties, which presents challenges. Johnson noted that opening up that trail to other cities opens up safety concerns.

*Daniel Galvin* also inquired about a sidewalk on Lake Boulevard. City Engineer Dawley stated that there is trail connection noted in the 2018 plan. It would be looked at in the feasibility study. No boulevard area would be used on the west side of Lake Boulevard.

*John Schmahl* shared a recycling contamination item. Certain items cannot be recycled. Containers that have an insert such as a plastic tray should be separated. Shredded paper should not be placed in a plastic bag or other recycled bag. Keep items separate. Recycling education is needed.

Schmahl inquired about the plan for the new electric meters and conduit and underground electric. How does he get information on the plan and cost for buried lines. Mayor Kuehn indicated that he should contact Electric Utility Superintendent Brian Frandle or City Manager Ziemer.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.
IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Award police counter glass project & authorize contract.

City Manager Ziemer presented a request to award a contract to LS Black in the amount of $47,500 to install safety glass at the Police Department public service counter.

In 2015 the City Council authorized the installation of safety glass at the Police Department counter. The City hired TKDA, City Hall architects, to design and create the plans and specifications for the glass. Police Department staff assisted TKDA with the design.

Two (2) quotes were received by the June 16, 2017 deadline: 1) Parkos Construction: $57,200 (base bid), deduct $2,500 (alternate). 2) LS Constructors: $53,600 (base bid), deduct $6,100 (alternate).

The alternate amount is a deduction if the work is performed during normal business hours, in lieu of after-hours.

City Manager Jason Ziemer recommended awarding the contract to LS Black in the amount of $47,500. Acceptance would require work only to be done during normal business hours. When the contract is signed City staff will arrange a pre-construction meeting with LS Black.

On motion by Councilmember Petersen, seconded by Councilmember Sonnek, with all present voting aye (5-0), motion carried to award a contract to LS Black in the amount of $47,500 to install safety glass at the Police Department public service counter.

Not all council members voiced their vote. Therefore not hearing a Nay vote, and not hearing an Abstention, it is presumed all votes were Aye.

B. Dorothy Park park bench.

Strategic Operations Director Debra Gustafson presented a request to approve a recommendation from the Parks & Recreation Commission (PRC) to purchase one park bench to be installed on the perimeter of the new Dorothy Park play structure.

Installation of a new play structure was recently installed at Dorothy Park; a bench was not included in the original project scope of the project.

The PRC feels it necessary a bench is available for park patrons to use to watch children on the playground and enjoy the scenery of the park and Silver Lake.

The PRC unanimously recommended to the City Council the purchase of one six foot surface mounted park series bench with back in hunter green. All funding will come from the Park Fund; the cost of the bench is $516.
On motion by Councilmember Furlong, seconded by Councilmember Sonnek, with all present voting aye (5-0), motion carried to approve a recommendation from the Parks & Recreation Commission to purchase one park bench to be installed on the perimeter of the new Dorothy Park play structure.

C. Hause Park shelter improvements.

Strategic Operations Director Debra Gustafson presented a request to approve a recommendation from the Parks & Recreation Commission (PRC) to renovate the existing enclosed park shelter at Hause Park, plus the cost of site improvements, with all funding coming from the Park Fund.

The enclosed park shelter at Hause Park was once at McKnight Field where it was the office for the Parks and Recreation Department. The shelter was moved to Hause in 1992 to be used as a warming house. The facility is currently being used for facility rentals.

As of June 30, there were 26 reservations for the facility for the 2017 rental season. Community Development staff have mentioned they have received numerous complaints from renters regarding the condition of the facility.

Building Official Jim Henneck performed a visual inspection of the building on March 2, 2017, and noted while the building is visually deteriorating the building appears structurally sound, plumb and level.

Renovating the shelter and making site improvements associated with the facility will improve the visual condition of the Park, neighborhood, the safety of the facility, and improve ADA accessibility and the appearance of the facility for building rentals.

On June 28 the PRC members unanimously recommended the City Council approve renovation of the facility and other site improvements.

Public Works will do most of the facility and site improvements; most of the work would take place during the winter months.

All project costs, including building renovation and site improvements, would come from the Park Fund.

On motion by Councilmember Furlong, seconded by Councilmember Sonnek, with all present voting aye (5-0), motion carried approving a recommendation from the Parks & Recreation Commission to renovate the existing enclosed park shelter at Hause Park, plus the cost of site improvements, with all funding coming from the Park Fund.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Ziemer reported the following: 1) The Public Safety study is being drafted. The Police services is complete and the Fire analysis is in process. 2) The Community Café on Business and Economy was well attended. The next meet is September 11 at
6:00 p.m. at Casey Lake Park. 3) Tuesday, July 26 is the next budget workshop for the Council.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Councilmember Sonnek noted that the Planning Commission meets on Thursday, August 3 at 6:15 p.m.

Councilmember Petersen stated that the Ramsey Washington Suburban Cable Commission may be dropping negotiations with Century Link regarding the franchise; the Splash event was excellent, thanks to all who participated; attended the first Metro Cities policy meeting on municipal revenues.

Councilmember Furlong announced that the next concert in the park is July 27 from 7:00-8:30 p.m. at Casey Lake Park; Debra Gustafson announced that there will be a community build on August 10 at Hause Park. There is a signup genius link where people can sign up; next Parks and Recreation Commission meeting is July 26 at Rotary Park. There will be resident input session at 6:00 p.m.; Veteran’s Committee is working on a book with completion the end of August in time for the paver installment; Mayor Kuehn noted that one clump of birch trees is not doing well at the park.

Mayor Kuehn stated that the Economic Development Authority (EDA) is waiting for confirmation for a new member; there will be a two minute city promotional video placed on the city website; the EDA also reviewed development ideas at Anchor Block site and the Commerce Park area.

XII. GENERAL BUSINESS

Councilmember Petersen asked Morgan Dawley to update residents on the 2017 Mill & Overlay and sanitary sewer projects that are working in tandem. Dawley stated the original plan was to complete the street work and then line the sewers. Rain delayed the M&O project and the sewer lining contractor was ready to go early. The last resident update on July 7 indicated that the sewer lining contractor had finished their jetting, televising and manufacturing of the liners and was moving toward installation with anticipated completion of paving work late July or early August. Weather dependent the paving contractor will return to install the final wear layer following completion of sewer lining.

Councilmember Furlong stated that on September 7 following the parade the dedication at the Veteran’s Park for the new bricks will take place.

Mayor Kuehn questioned why the weather warnings cannot be scrolled on all cable channels, not just the network stations; the Police Department “Bike with the cops” event on July 15 was a great event; the Splash was a superb day; the City Manager and Mayor Kuehn met with Legislators Lillie and Wiger about several bonding issues that will impact North St. Paul and other possible developments; Kuehn received an email from Cynthia Mathias at the University regarding the resilient communities program. There will be a review discussion on Monday morning in the training room; National Night Out is August 1. Call city hall to register for events.
XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Councilmember Walczak, Seconded by Councilmember Furlong, with all present voting aye (5-0), Mayor Kuehn adjourned the meeting at 7:45 p.m.

/s/ Michael R. Kuehn, Mayor

Attest:
    /s/ Jason Ziemer, City Manager