

2022 Q.I. Central AC / ASHP Rebate Instructions

City of North St. Paul

By participating in the We Save program, you can save energy and earn a rebate when you purchase a qualifying Quality Installed (Q.I.) central air conditioner or air source heat pump.

What rebate can I earn?

Central Air Conditioner (Central AC): \$200

Air Source Heat Pump (ASHP): \$200

What units qualify for rebate?

Units must be listed on the Air-Conditioning, Heating, and Refrigeration Institute (AHRI) directory and meet the following minimum efficiency ratings: 15.0 SEER (Central AC and ASHP) and 8.5 HSPF (ASHP only).

What does it mean to be listed on the AHRI directory?

For units to be listed on the AHRI directory, they must be matched and rated by AHRI. This ensures outdoor and indoor units were designed to work together to provide top performance and maximum efficiency.

What is Quality Installation?

Quality Installation ensures that equipment is installed properly and consists of the following key elements: equipment sizing, proper refrigerant charge and air flow, and duct sealing.

Rebate Qualifications and Program Rules

- Residential customers receiving electric service from the City of North St. Paul are eligible for a rebate when they purchase a qualifying central air conditioner or air source heat pump.
- Rebate forms must include: (1) Rebate Application, (2) copy of dated invoice showing manufacturer and model number, and (3) copy of AHRI Certificate.
- **System must be matched and rated by AHRI.**
- **Equipment must be installed following Q.I. procedures and ALL boxes in the Quality Installation Checklist on rebate application must be checked "Yes".**
- **City permit is required. Permit number must be entered on Rebate Application.**
- Room and mini-split ductless units are not eligible for this rebate.
- Information on rebate application must match invoice.
- Customer must apply for rebate within one year of the purchase date shown on the invoice.
- Incomplete rebate applications will not be processed.
- Limit one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2022.

Rebate Forms Checklist:

- Rebate Application
- Invoice(s)
- AHRI Certificate

Questions? Please contact us.

Phone: 651-747-2413

Fax: 651-747-2425

Email: barb.huelsman@northstpaul.org

Website: northstpaul.org

Send Rebate Forms to:

City of North St. Paul
2400 Margaret Street
North Saint Paul, MN 55109



City of North St. Paul

2022 Q.I. Central AC / ASHP Rebate Application

STEP 1: CUSTOMER INFORMATION

Name:		Account #:	
Email:		Phone:	
Address:	City:	ZIP Code:	
<i>If different from above, enter name and address where rebate should be sent.</i>			
Residence Type: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family			

STEP 2: CONTRACTOR INFORMATION

Company Name:		Phone:	
Address:	City:	ZIP Code:	

STEP 3: EQUIPMENT INFORMATION

	CENTRAL AIR CONDITIONER	AIR SOURCE HEAT PUMP
City Permit #		
Purchase Reason	<input type="checkbox"/> Replaced Failed Unit <input type="checkbox"/> Replaced Working Unit Old Unit SEER: _____ <input type="checkbox"/> New Construction	<input type="checkbox"/> Replaced Failed Unit <input type="checkbox"/> Replaced Working Unit Old Unit SEER: _____ HSPF: _____ <input type="checkbox"/> New Construction
Unit Type	<input type="checkbox"/> Split System <input type="checkbox"/> Single Package	<input type="checkbox"/> Split System <input type="checkbox"/> Single Package
Manufacturer		
Model Number		
AHRI Reference #		
Size and Rating	Tons: _____ SEER: _____	Tons: _____ SEER: _____ HSPF: _____

STEP 4: QUALITY INSTALLATION CHECKLIST (TO BE COMPLETED BY INSTALLER)

All boxes must be checked "Yes" to qualify for rebate.

✓ INSPECTION: Installation inspected and data reviewed.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
✓ REFRIGERANT: System has proper refrigerant charging	<input type="checkbox"/> Yes	<input type="checkbox"/> No
✓ AIR FLOW: Indoor airflow specifications meet design requirements	<input type="checkbox"/> Yes	<input type="checkbox"/> No
✓ EQUIPMENT SIZING: Sized appropriately according to Manual J calculations....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
✓ MATCHED SYSTEM: Matched evaporator and condensing units	<input type="checkbox"/> Yes	<input type="checkbox"/> No
✓ DUCT WORK: Ducts are sealed and air leakage (CFM) is minimized	<input type="checkbox"/> Yes	<input type="checkbox"/> No

STEP 5: ATTACH NECESSARY DOCUMENTATION

Copy of dated invoice specifying Manufacturer and Model Number
 Copy of AHRI Certificate

STEP 6: CUSTOMER SIGNATURE

I hereby certify that information on rebate application is accurate. I have read rebate instructions and agree that MMPA may verify information provided.

X _____ Date (mm/dd/yy): _____

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By: _____ Date (mm/dd/yy): _____ Rebate (\$): 200.00

