



**NORTH  
ST. PAUL**  
extraordinary.

**FINANCE DEPARTMENT**  
2400 Margaret Street N., North St. Paul, MN 55109  
Ph: 651-747-2427 Fax: 651-747-2425  
www.northstpaul.org

**PROPERTY  
AND  
SPECIAL ASSESSMENT  
VERIFICATION REQUEST**

**COMPLETE THIS SECTION**

<b>PROPERTY ADDRESS</b>		ZONING	
LEGAL DESCRIPTION	LOT	BLOCK	
ADDITION:		PIN	
Party Requesting Information	Company	Phone	
	Contact Person	E-mail	
	Address	Fax Number	
	City	State	ZIP

**HOW WOULD YOU LIKE THIS FORM RETURNED TO YOU? (CHECK AT LEAST ONE)**  Mail  Fax  E-Mail

**↓FOR OFFICE USE ONLY↓**

**Date Received:**

**Received By:**

This is to certify that an examination of the records in the Offices of the City of North St. Paul, Ramsey County, Minnesota, shows that the above tract of land has the following improvements, for which special assessments have been deferred by the governing body of the City of North St. Paul, and for which there are balances due unpaid as shown.

**DEFERRED  
ASSESSMENTS**

Description of Improvement	Improvement #	Deferral Type	Balance Due
1)			\$
2)			\$

*Contact Ramsey County Property Tax Division at 651-266-2000 for any special assessments that have been levied to this parcel.*  
**THESE FIGURES ARE GOOD UNTIL** \_\_\_\_\_

**PENDING  
ASSESSMENTS**

The following improvements have been ordered by the City of North St. Paul but have not been finalized. They will most likely be certified and sent to the County Auditor by November 30 of this year.

Description of Pending Improvement	Estimated Amount
1)	\$
2)	\$

**UTILITY BILLING  
BALANCE**

**NOTE:** A final billing will be prepared when the City of North St. Paul is notified of a change in ownership/occupancy (including new construction). The billing will be based on actual meter readings as of the date provided.

Amount Due	Date Due	Status
\$		<input type="checkbox"/> Current <input type="checkbox"/> Past Due
		<input type="checkbox"/> Current <input type="checkbox"/> Past Due

**THESE FIGURES ARE GOOD THROUGH** \_\_\_\_\_

**MISCELLANEOUS  
A/R**

Unpaid abatement charges or outstanding invoices for services rendered not yet assessed to the property taxes.

Invoice Number	Description	Amount Due
1)		\$
2)		\$

**THESE FIGURES ARE GOOD THROUGH** \_\_\_\_\_

This information is true and correct to the best of my knowledge:

Date: \_\_\_\_\_ By: \_\_\_\_\_